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**Gas Safe Charity Grant Application Form**

Please complete all relevant sections of the form and sign it. Then return it to Gas Safe Charity with a detailed budget for the project, a copy of your latest annual report and accounts, and any other relevant supporting information.

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| **ABOUT YOUR ORGANISATION** |  |
| **Name of charity/organisation** |  |
| **Registered charity number, if applicable** |  |
| **Name of main contact person** |  |
| **Job title of contact person** |  |
| **Telephone number/s** |  |
| **Email address** |  |
| **Main address of the charity**  |  |
| **Correspondence address (if different)** |  |
| **Main aims and objectives of your organisation** |  |

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| **THE PROJECT** |  |
| **Name of the project** |  |
| **Brief summary of the project (Maximum 250 words)** |  |
| **Longer description of the project**  |  |
| **Total amount requested from GSC (£). Please indicate whether this is inclusive or exclusive of VAT**  |  |
| **If you are requesting funding from other sources, what is the total for the project (£)?**  |  |
| **When is the project expected to start and when will it end?**  |  |
| **Who will benefit from the project, and how?**  |  |
| **What are the risks associated with the project and what are the proposed mitigating factors?**  |  |
| **What are the measurable outcomes of the project, including any benchmarks and key performance indicators (KPIs)?**  |  |
| **How will the KPIs and outcomes be measured?** |  |
| **Please provide the names of partners you will be working with to deliver the project** |  |
| **If you have approached other organisations for funding towards this project, recently or in the past, please list them, with the amount/s requested**  |  |

**DECLARATION**

I am an authorised representative of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of organisation). To the best of my knowledge, the information I have provided on this grant application form is correct. If Gas Safe Charity agrees to award a grant, the money will be used exclusively for the purposes described in this application form.

|  |  |
| --- | --- |
| Signature |  |
| Print name |  |
| Position in organisation |  |
| Date**SEND YOUR APPLICATION** |  |

**Please send an electronic and a hard copy of your application:**

By email to enquiries@gassafecharity.org.uk. Please put Gas Safe Charity Grant in the title line and please make sure the form includes a scanned signature.

By post to Gas Safe Charity Grant, Gas Safe Charity, PO Box 6804, Basingstoke, Hampshire RG24 4NB

**Please also enclose a covering letter confirming the grant you are applying for and outlining the main elements of the project. Please enclose a detailed budget, your annual report and accounts, and any other relevant supporting material.**